

EMPLOYMENT OPPORTUNITY

PROGRAM LEAD

About Ending Violence Association of BC

The Ending Violence Association of BC (EVA BC) is a dynamic, solutions- based provincial non-profit association that trains and supports over 300 anti-violence programs and cross-sector initiatives across BC that respond to sexual and domestic violence, child abuse, criminal harassment and workplace bullying and sexual harassment.

We wish to respectfully acknowledge that our office is located on the unceded, ancestral, and traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish), and səɫilwətaʔt (Tsleil-Waututh) Nations.

Our programs include BC's Community Based Victim Assistance, Stopping the Violence Counselling and Outreach, Multicultural Outreach, and Sexual Assault/Woman Assault programs. Among our cross-sector initiatives are Violence Against Women in Relationships Coordination Committees, Interagency Case Assessment Teams, Community Coordination for Women's Safety, Be More Than a Bystander, Indigenous Community Safety, and Safe Choices LGBT2SQ program.

Our goals are to: provide support and trauma-informed training to the staff of community- based victim support programs in BC; undertake research, develop and distribute public legal education resources and tools to community programs serving victims and survivors of crime; educate the public on the needs of victims and survivors of violence/abuse/harassment; develop and maintain standards for the provision of service to those who have been victimized; foster the development of relevant cross- sector initiatives across BC and support communities to maintain them; provide related public legal education and trauma-informed training to criminal justice, health and social service system personnel; work in partnership with other provincial organizations, educational institutions and other key organizations in related fields to ensure cross- sector collaboration and information exchange at the provincial level; and engage in projects and programs that work toward the prevention of gender-based violence.

In recent years, EVA BC's expertise and support has been increasingly sought by unions and private sector organizations to assist them with preventing and responding to gender-based violence, harassment, and bullying, including sexual harassment in the workplace.

Public Legal Education and Information, Workplace Sexual Harassment

The Ending Violence Association of BC is seeking an experienced leader proficient in delivering complex programs related to gender-based violence and working with a multi-disciplinary team. This is an exciting opportunity to work with leaders in the field of workplace sexual harassment prevention and response to support safer, healthier workplaces in British Columbia.

The Ending Violence Association of BC has secured funding from the Department of Justice Canada to deliver Public Legal Education and Information on workplace sexual harassment, in partnership with the Community Legal Assistance Society, under a five-year program. The Program Lead will be responsible for oversight of the program as a whole, coordinating resources, activities and key personnel to ensure program deliverables and timelines are achieved, in accordance with the program plan and budget.

This 4-5 day per week position spanning the full term of the funded program (4.5 years), will be based in Vancouver, BC. Our office is a fast-paced environment where all staff manage numerous, concurrent programs and juggle many responsibilities related to supporting the prevention of and response to sexual and domestic violence in BC.

Program Lead Position Overview

The Program Lead will be responsible for oversight of the program as a whole, coordinating resources, activities and key personnel to ensure program deliverables and timelines are achieved, in accordance with the program plan and budget.

The Program Lead will report to the Executive Director and will work collaboratively with other EVA BC staff as needed. The Program Lead will also provide direction and feedback to a part-time staff member who will be supporting the program processes as related to curriculum development and training.

The successful applicant will bring expertise in establishing and maintaining respectful relationships with diverse communities and key program stakeholders, including but not limited to: Indigenous Nations, youth, urban and rural communities, non-profit sectors, small businesses, and members of the program Advisory Committee.

Program Lead Overview of Key Responsibilities

The following responsibilities that fall under the portfolio of the Program Lead position. Please note that these are the key program responsibilities only:

1. Development of content, programming, and resources for training and materials related to prevention of and response to workplace sexual harassment for Indigenous Nations, small businesses, youth-focused legal assistance centres, and non-profit organizations;

2. Overall management of the project for EVA BC, including planning, reporting and budgeting;
3. Development of content and resources for a web based informational hub;
4. Ongoing engagement with cross-sector and cross-cultural businesses, organizations, and communities and other key personnel to ensure effective planning and delivery of training across the province of BC;
5. Engagement with program Advisory Committee to ensure the program is responsive to committee feedback and inclusive of and accessible to all British Columbians;
6. Ensuring that all aspects of the program are aligned with a feminist, intersectional, anti-oppressive, trauma-informed approach through all stages of the program.

Interested candidates will work from an anti-oppression, intersectional perspective and have a combination of the following:

- Demonstrated experience in coordinating multi-year, multidisciplinary programs/projects, working with internal and external subject matter experts to achieve key milestones and timelines;
- Experience managing publicly-funded programs, including familiarity with reporting requirements, particularly as related to federally-funded programs;
- Strong communication skills, both oral (public speaking, delivering training) and written (writing proposals, reports, briefing notes, and backgrounders, developing PowerPoint presentations), and ability to communicate complex ideas effectively with a variety of audiences;
- Contextual knowledge of the issue of workplace sexual harassment, and the need for broad education and training related to employer responsibilities and employee rights regarding harassment-free workplaces;
- Knowledge and skills necessary for working from a trauma-informed perspective, including impacts of trauma on individuals, workplaces, and communities;
- Experience with establishing and maintaining working relationships with cross-cultural and cross-sectoral partners and communities;
- Experience working within related sectors an asset;
- Experience working with social media and technology an asset.

Qualified candidates who are Indigenous, racialized, living with disabilities, or who are LGBT2SQ are encouraged to apply.

This position will be compensated at a rate of \$75,000 annually.

The successful applicant may be asked to complete a criminal records check.

Interested individuals are invited to forward their resume and cover letter outlining suitability for the position by September 16th, 2019, 12pm to:

Hiring Committee

Ending Violence Association of BC

1404 – 510 West Hastings St., Vancouver, BC, V6B 1L8

Email with the subject line ATTN: Hiring Committee, Program Lead to:

evabc@endingviolence.org

Fax: (604) 633-2507