

## **Employment Opportunity: Policy Analyst**

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### **About Ending Violence Association of BC**

The Ending Violence Association of BC (EVA BC) is a dynamic, solutions-based provincial non-profit association that trains and supports close to 300 anti-violence programs and cross-sector initiatives across BC that respond to gender-based violence (GBV) including sexual and intimate partner violence.

The programs we support include BC's Community-Based Victim Services (CBVS), Stopping the Violence Counselling (STVC), STV Outreach (STV ORS) and Multicultural Outreach (STV MORS), and Sexual Assault Services (SAS) as well as a number of cross-sectoral coordination initiatives and projects.

We wish to respectfully acknowledge that our office is located on the unceded, ancestral, and traditional territories of the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), S<sup>k</sup>wxwú7mesh (Squamish), and səlilwətał (Tsleil-Waututh) Nations.

### **Position Summary**

Reporting to the Senior Manager of Cross-Sectoral Services (CSS), the Policy Analyst is responsible for analyzing and writing about current issues, trends, policy and legislation as it relates to gender-based violence, harassment and hate. The position works with a variety of stakeholders including community partners and government. The Policy Analyst works independently as well as collaboratively with EVA BC staff on assigned policy projects focused on gender-based violence, harassment and hate, and provides guidance to staff on policy issues to ensure consistency in organizational communications.

The Policy Analyst works in a fast-paced, dynamic environment where all staff manage numerous concurrent projects and many responsibilities including the administration of projects; writing reports, papers and proposals; and supporting the development of training curricula. All work is conducted through an intersectional feminist, anti-oppression perspective.

### **Overview of Key Responsibilities**

- Reviews and analyzes public policy, legislation, and relevant reports impacting, or potentially impacting, victims/survivors of gender-based violence, harassment and hate in BC, Canada, and other jurisdictions
- Develops and conducts research as needed

- Creates internal and external written materials including reports, literature reviews, sector scans, policy briefs, and other resources as needed
- Coordinates and participates in the planning, facilitation, and management of relevant policy related projects and initiatives across EVA BC with the CSS Senior Manager
- Advises EVA BC leadership on policy and advocacy issues
- Builds and sustains relationships with related groups and communities; including but not limited to equity deserving communities such as Indigenous people, people of colour, people who are low-income, people working in sex work, people with disabilities, people who are LGBTQQIA2S+, people who are newcomers and refugees, & people in isolated and rural communities
- Supports the development of training curricula for frontline anti-violence workers and community partners in other sectors
- Coordinates, facilitates, and minute takes at meetings and working groups on policy related activities as needed
- Assists with additional duties related to the CSC team as required

**Interested candidates should have a combination of the following:**

- Bachelor's degree (Master's preferred, or a combination of experience and education)
- Excellent written and oral communication skills
- Excellent analytical, planning, and organizational skills
- Experience in policy analysis including the development of recommendations, and advocacy plans for implementation
- Experience communicating complex ideas to a wide variety of audiences
- Experience developing and writing resources and reports
- Knowledge of relevant laws, legislation, public policy and procedures that relate to intimate partner violence and sexual violence in BC, Canada and other jurisdictions
- Knowledge of BC's anti-violence sector and other sectors that respond to GBV
- Knowledge of the issues of isolated and rural communities, large and small anti-violence programs and of people who have experienced systemic barriers to accessing service and supports as survivors of GBV
- Demonstrated ability to present ideas, emerging issues, findings from research and analysis, and recommendations effectively to a wide range of audiences (e.g. internal/external stakeholders, senior levels of government)
- Demonstrated ability to communicate and consult effectively with various groups and different levels of government with tact and diplomacy
- Demonstrated ability to work collaboratively and independently

## **Additional Information**

Qualified candidates who are Indigenous, racialized, living with disabilities, and/or who are 2SLGBTQIA+ are encouraged to apply.

- The salary range for this position is \$72,000 – \$86,000, based on 35 hours per week.
- This position works primarily from the EVA BC office in Vancouver.

[Why work with us?](#) Please visit our website to learn about employee benefits.

We thank all applicants in advance. Only short-listed candidates will be contacted.

Interested individuals are invited to forward their resume, and cover letter, outlining suitability for the position by **4:30pm PST Monday, May 8 2023**, to:

Hiring Committee

Ending Violence Association of BC

510 – 1155 West Pender Street, Vancouver, BC V6E 2P4

Email: [hr@endingviolence.org](mailto:hr@endingviolence.org) with the subject line: Policy Analyst