

# **New ICAT Member Information and Guidelines**

## **Interagency Case Assessment Team**

### **Purpose of Interagency Case Assessment Team (ICAT)**

The ICAT team meets to discuss highest risk intimate partner violence (IPV) cases. ICAT uses the BC SIPVR to recognize level of risk and serious bodily harm or death in IPV cases. Cases designated as highest risk of serious bodily harm or death are followed by the ICAT team until risk is reduced.

### **What to Expect at an ICAT Meeting**

#### ***Signing the Affirmation of Confidentiality Form***

This document maintains that all information gathered at an ICAT meeting is for assessment purposes only and is not to be shared with either the victim/survivor or offender. All participants are required to sign the form prior to attending an ICAT meeting.

#### ***Introductions***

A roundtable of introductions of ICAT members and their organization will occur when a new party is attending a meeting.

#### ***Victim/Survivor Consent Document***

If a consent form has been signed, or verbal consent has been provided by the victim/survivor, inform ICAT members at your next meeting for transparency. Consent is not required from the offender and the offender will not be aware that the victim/survivor is participating in ICAT.

#### ***Presentation of Referral***

The referring agency will be asked to present the IPV case. When reviewing the referral, it is important to outline the working relationship the referring agency has with the victim/survivor or offender, the history of the IPV relationship, and the explanation of why the case may be a highest risk IPV case. Only share information relevant to assessing risk (i.e. past medical history would not be relevant unless it is directly related to the current violence in the relationship).

Any other ICAT members with information on the case will be asked to share information. Seeking specific information related to risk factors to assess the violence is the primary focus at this point. Follow-up questions may be asked by participants to get a full understanding of the case and to establish a risk assessment. Conflicting information may arise and will need to be assessed.

#### ***Risk Review***

Through discussion, the team will come to an agreement on whether the file is consistent with meeting the highest risk threshold. If a case has been deemed highest risk, the ICAT team will follow and support the case. If a case has been deemed not highest risk, a risk management plan will be implemented with support services in place.

from the individual agencies at the table and ICAT will not follow the case. If someone is not a core ICAT member, they will not be a part of the decision-making process.

### ***Risk Management Plan***

A risk management plan is formulated and support roles for participants are established. One liaison person is assigned to speak with the victim/survivor from a community-based agency and the offender by the police or corrections.

### ***Follow-up***

IPV cases deemed highest risk are re-assessed at regular meetings or whenever a significant change to risk occurs. If critical changes occur with any case, information should be shared with one of the co-chairs to re-assess risk factors. A follow-up meeting may be requested to gather further information.

### ***Confidentiality and Information Sharing***

- ◆ You may not share information learned at ICAT about the victim/survivor with the offender or vice versa.
- ◆ Offenders are not informed of the ICAT process.
- ◆ Only information relevant to the present risk may be shared at the ICAT table.

### **Contact Information**

If you have any questions about ICAT or have follow-up information to share you can contact one of the co-chairs of the local ICAT.

| Police Co-Chair |
|-----------------|
| Phone number:   |
| Email address:  |

  

| CBVS/Community-Based Co-Chair |
|-------------------------------|
| Phone number:                 |
| Email address:                |

### **Ending Violence Association of British Columbia (EVA BC)**

Community Coordination for Survivor Safety (CCSS)

Email address: [ccss@endingviolence.org](mailto:ccss@endingviolence.org)